

# TOWN OF CLYMAN

## BUILDING INSPECTION INFORMATION

Dion Okeson

Building Inspector

Cell – 608-697-3737, Texting is Acceptable

Email – [dokeson@generalengineering.net](mailto:dokeson@generalengineering.net)

Inspections scheduled Monday thru Thursday, minimum 24-hour notice

**WHEN DO I NEED A PERMIT?** New construction, remodeling, and additions to dwellings, commercial buildings or accessory buildings (sheds, detached garages, agricultural buildings) require a permit. Electrical alterations and services, decks and permanent pools also require a permit. This list is not all inclusive; please contact the building inspector to confirm permit requirements.

**PERMITS ARE NOT REQUIRED FOR:** Signs, fences, re-roofs, siding, same size window/door replacements, water heaters, furnaces, air conditioning units, seasonal pools. This list is not all inclusive; please contact the building inspector if you are unsure if a permit is required.

**NOTE: Town Ordinances still apply to all projects whether a building permit is required or not. Please see online ordinances or review them at the Town Hall.**

**WHERE DO I GET A BUILDING PERMIT APPLICATION?** You can print one from the Town Website or you can email the Building Inspector and he will send one to you. You can also receive one from the Town Clerk by emailing the Town at [townofclyman@hotmail.com](mailto:townofclyman@hotmail.com).

**WHERE DO I SEND MY BUILDING PERMIT APPLICATION?** You can email your application and plans to the building inspector or to the Town Clerk. US Mail is always an option, or you can drop your plans at the Town Hall by calling the Town Clerk for an appointment. When mailing fees, please reference your project address.

**LAND USE PERMITS.** Building permits are NOT the same as Land Use Permits. In many situations, you are required to have BOTH. Some projects that require a land Use Permit in ADDITION TO a building permit are: New construction of or an addition made to a house, building or accessory structure. Any addition to the footprint of any building, including decks, porches, patios, pergolas, fences, etc. may also require a Land Use Permit. It is HIGHLY RECOMMENDED that you check with Dodge County Land Use before you apply for a Building Permit. Their phone number is 920-386-3700, option #2.

**DRIVEWAY PERMITS.** Please contact the Town Chairman or Town Clerk.